Kazakhstan - Work - Regular Service: Visa Requirements

Single Entry / Visa Valid for 365 days

Please SCROLL DOWN to view the requirements for a Kazakhstan Work Visa. To get started and use Passports and Visas.com to process this Kazakhstan visa on your behalf, place an Order for a Kazakhstan Visa.

If you are unsure if this the exact visa you need, you can view more Kazakhstan visa choices or simply view our travel visa requirements by country.

Of course, you can simply contact us at 1-800-860-8610 for more information about all US passports and tourist and travel visas!

1 Required Documents

- Valid Passport
- Completed Kazakhstan Visa Application
- One Passport-style Photograph
- Itinerary
- Business Letter
- Letter of Introduction/Request
- Kazakhstan Invitation from Host Company
- Work Permit

2 Consular and Service Fees

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3 Ship Documents

1.) Place the above mentioned documents in a FedEx Letter.
2.) Send the FedEx Letter to us at:

Please Note: If you paid for an inbound shipping service your account manager will contact you to provide a FedEx shipping label via email to send us your completed application.

Send the Overnight Envelope (Fedex, UPS, etc) to us at:

Passports and Visas.com
Attn: Processing
101 Hickey Blvd, Suite A-224
South San Francisco, California 94080

The expected processing time for this visa application is 8 business days.

Please note that processing times, fees, and requirements are based on government rules and are subject to change without notice.

1 Gather Documentation for a Kazakhstan Visa
1.1 Valid Passport

Provide your SIGNED passport. Your passport must be signed on the appropriate line. (For US citizens the line is located on the page following your information page). The passport must be valid with an expiration date greater than six (6) months from the date of entry for the visa you are applying for. Passport must have sufficient blank pages (at least 2 pages) for any visa stamps. These pages must say VISAS at the top of the page.

If your passport does not meet the requirements, we can assist with renewing a US Passport or obtain a new US Passport from us prior to obtaining the visa.

(Important Note: Keep a copy of your passport biographical information page for your records)

1.2 Completed Kazakhstan Visa Application

Download, fully complete, print, and sign one copy of the Kazakhstan visa application form.

PLEASE NOTE: the application form is attached as a sample as well.

1.3 One Passport-style Photograph

You must provide 1 passport photo. This passport photo must match the requirements of a standard US passport photo. They must be taken at an official passport photo provider (pharmacy, Costco, post office) and should not be taken and printed via a home photo printer.

US Passport Photo Requirements:
- Your head must face the camera directly with full face in view.
- You must have a neutral facial expression or a natural smile, with both eyes open.
- Taken in clothing normally worn on a daily basis
- Taken in the last 6 months
- Use a plain white or off-white background
- Be sized correctly
  1. 2 x 2 inches (51 x 51 mm)
  2. Head must be between 1 - 1 3/8 inches (25 - 35 mm) from the bottom of the chin to the top of the head
- Printed in color on matte or glossy photo quality paper
- You cannot wear glasses.
  1. If you cannot remove your glasses for medical reasons, please include a signed note from your doctor with application.
  2. You cannot wear a hat or head covering.
    1. If you wear a hat or head covering for religious purposes, submit a signed statement that verifies that the hat or head covering in your photo is part of recognized, traditional religious attire that is customarily or required to be worn continuously in public.
    2. If you wear a hat or head covering for medical purposes, submit a signed doctor’s statement verifying the hat or head covering in your photo is used daily for medical purposes.
  3. Your full face must be visible and your hat or head covering cannot obscure your hairline or cast shadows on your face.
- You cannot wear headphones or wireless hands-free devices.
1.4 Itinerary
Copy of computer generated round trip tickets or travel itinerary showing round trip travel entering Kazakhstan and exiting Kazakhstan. Preferably, the proof of departure documents should show your departure from the United States to Kazakhstan and back. Additionally, the Applicant’s name must be on the travel document.

1.5 Business Letter
A business letter of responsibility from your employer/sponsor in the United States. The letter should be printed on the company letterhead stationery, addressed to “The Consulate of Kazakhstan”, and signed by a senior manager. The business letter must adhere to the following guidelines:
1. Briefly introduce the applicant (please specify employment status/position held in the company by applicant).
2. State the nature of the business to be conducted (ie. business meetings, contract negotiations, etc.).
3. Specify the Type and desired Validity of the visa (ie. a one year multiple entry business visa).
5. A closing signature by the manager (someone other than the applicant).
Click here for a sample letter template.

1.6 Letter of Introduction/ Request
A letter requesting to issue a visa addressed to the Consular Section of the Embassy of Kazakhstan. Please, indicate your name, the purpose of your trip, your contact in Kazakhstan, the dates of your planned trip, and places to be visited.

1.7 Kazakhstan Invitation from Host Company
Copy of invitation letter from a host company in Kazakhstan. The invitation must clearly indicate the following: name of applicant; exact name of inviting company; exact dates of the entry to Kazakhstan. Inviting company should provide the confirmation (visa support/telex) for your trip through the Ministry of Foreign Affairs of Kazakhstan.

1.8 Work Permit
Please provide a copy of the work permit in Kazakhstan.
2.1 Consular and Service Fees

Kazakhstan visa fees are as below:

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3. Ship your Application to Passports and Visas.com

3.1 Place the above documents in an Overnight Envelope

Enclose the documents from Section 1 (Gather Documents for your Kazakhstan Visa) and a print out of your order confirmation in an Overnight Envelope (Fedex, UPS, etc).

3.2 Send the Application Materials to Us

Please Note: If you paid for an inbound shipping service your account manager will contact you to provide a FedEx shipping label via email to send us your completed application.

Send the Overnight Envelope (Fedex, UPS, etc) to us at:

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